

Compliance Advisory Group Report May 2026

Annual Plan Actions and Policy Reviews for May

May	Annual Return - to prepare PC Accounts and Annual Governance and Accountability Return (AGAR) for Jun consideration - approval	RFO and BPC
	Confirm/ Approve BPC Assets	Clerk and Chair
	Confirm Meeting dates for the year + Assembly date	Clerk and Chair, All BPC members
	Annual Parish Council meeting - Election of chair/ Vice chair and appoint Cllr roles and responsibilities (AG and Committees), Chair to sign acceptance of office form	Chair and Clerk
	Annual check of Declaration of Interests	Clerk, all Councillors
	To review ToR	All Advisory Groups Chair of Compliance Clerk
	Renew BPC Insurance by 31 May	Clerk and Village Maintenance Committee
	Review:	BPC
	• Standing Orders including Dispensation Form and Code of Conduct • Financial Regulations	Clerk
	And list all other docs with the title 'nothing to review' including Publication Scheme - confirm Policy List and Annual Plan	Clerk
	Clerk to check the receipt of P60 for all PC employees	BPC
	Hold Annual Assembly	

Please note **highlighted items** all councillors need to take responsibility for these items.

Revised policies for approval

- Revised Annual Plan
- Revised Policy Schedule
- Appraisal Policy
- Cyber security Checklist

Policies that have to be approved at Annual Parish Council Meeting

Standing Orders and Code of Conduct

Financial Regulations

Advisory Groups and Committees

Attached is information on current membership and Chairing arrangements for all groups and Committees. All Advisory Groups to confirm membership and Chairs by July
Committees BPC to approve membership and Chairs

Elections

No BPC election was required as all Councillors who put their names forward were deemed elected as there were insufficient candidates for public vote.

PLEASE NOTE Requirement to complete expenses form

To adopt General Power of Competence

The General Power of Competence (GPC), introduced by the Localism Act 2011, enables eligible parish councils to do "anything that individuals generally may do," provided it is not prohibited by other legislation. It grants councils greater freedom to act, such as running community shops, trading, or investing, rather than relying solely on specific statutory powers.

Eligibility Criteria

A parish council must meet strict criteria to adopt the GPC, which must be resolved at a meeting:

- **Qualified Clerk:** The Clerk must hold the Certificate in Local Council Administration (CiLCA) or equivalent.
- **Elected Councillors:** At least two-thirds of the total number of councillors must be elected (not co-opted or appointed)